

**DCRL Procurement Plan from 1 Jan 2022 - 31 December 2022  
ANNUAL PROCUREMENT PLAN 2022**

**Award ID-** '00098672

**Award Title**

**Project ID/Title**

**Business Unit**

**Implementing Partner:**

'00101877

NPL10

Department of Forests and Soil Conservation

24-Jan-22

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
1		Contractual Services - Companies	Review of PPG stage baseline and establish baseline for project area to guide the project planning and implementation (Lower Dudhkoshi)	Contract	1	December-21	December-21	RFP	DCRL	Contract ongoing
2		Contractual Services - Companies (LOA)	Multi-hazards Risk and Vulnerability (MHVR) mapping /modelling tool/method prepared	Contract	1	December-21	December-21	LOA	DCRL	Contract ongoing
3		Field visit, workshop coordination meeting	Establishment of coordination meeting and platforms for IWM	Events	4	February-22	January-22	DP/RFQ	DCRL	
4		Printing and publication	MHVR report publication, printing and dissemination	Contract	1	November-22	October-22	RFQ	DCRL	
5		Meeting and workshops	Training and capacity building on MHVR analysis to Project staff and Government personnel	Events	2	October-22	September-22	DP/RFQ	DCRL	
6		Local Consultant	Hire consultancy to harmonize/upgrade watershed classification and prioritization tools	Contract	1	February-22	January-22	IC	UNDP	
7		Meeting and workshops	1- National workshop Report (Dissemination of watershed classification and prioritization tool)	Events	1	August-22	August-22	DP/RFQ	DCRL	
8		Meeting and workshops	3- Capacity building trainings and reports (officials of RBOs, SWMO and DoFSC on application of tool)	Events	2	November-22	November-22	DP/RFQ	DCRL	
9		Contractual Services - Companies	Assess watershed condition methodologies and guidelines	Contract	1	February-22	January-22	RFP	UNDP	
10		Contractual Services - Companies	National guidelines for watershed conditions prepared and revised	Contract	1	May-22	April-22	RFP	DCRL	
11	Outcome 1: Integrated watershed management framework has been established to address climate change induced floods and droughts.	Contractual Services - Companies	Hire policy specialist to conduct review of institutional arrangements and necessary coordination mechanism for IWM (1 each for province and local level)	Contract	2	February-22	January-22	RFP	DCRL	

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12		Meeting and workshops	Establish institutional framework at local level for IWM to include sub-national disaster risk management committees	Events	1	May-22	May-22	DP/Rfq	DCRL	
13		Contractual Services - Companies	Assess institutional capacity for IWM and prepare Capacity Development Plan for long-term institutional technical, functional and resource plan and continuous professional development (CPD) plan.	Contract	1	November-22	October-22	RFP	DCRL	
14		Equipment	Procurement of Hydrometeorological monitoring equipment procured (1 Hydrological, 1 Met stations/AWS)	Contract	1	April-22	March-22	RfQ/RFP	UNDP	
15		Local Consultant	Assessment of feasibility hydro and met stations (4 WS)	Contract	2	February-22	January-22	IC	UNDP	
16		Contractual Services - Companies	Hire consultant to establish Community Maintenance Groups, their SOP and necessary mechanism being implemented by project	Contract	1	April-22	March-22	RFP	DCRL	
17		Local Consultant	Mobilise social mobilizer to review project baseline of 9 wards of 3 municipality and 5 rural municipality of Dhudh Koshi WS with 9 control groups i.e 18 wards	Contract	9	April-22	March-22	IC	DCRL	
18		Contractual Services - Companies	Hire consultancy firm to prepare integrated watershed management plans for whole project area and four sub-watershed (Lower Dudh Koshi Watershed - 2021, Liku, Mulung, Sunkoshi C-2022)	Contract	1	February-22	January-22	RPA	UNDP	
19		Contractual Services - Companies	Detailed assessment and design of multi-purpose water retentions/conservation structures (catchment ponds, countour trench, water holds, community ponds, water retention structures)	Contract	1	February-22	January-22	RPA	UNDP	

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20	Outcome 2: integrated watershed management	Contractual Services - Companies	Community based water management system established	Contract	1	April-22	January-22	RPA	UNDP	
21		Contractual Services-Companies	Construction of contour trench (15kms) for water retention		15	May-22	April-22	LOA	DCRL	
22		Contractual Services-Companies	Construction of catchment ponds (Total - 80 ponds) - grant	Contract	2	February-22	January-22	LOA	DCRL	
23		Contractual Services-Companies	Water source protection undertaken (Total- 700 sources) - grants	Contract	2	February-22	January-22	LOA	DCRL	
24		Contractual Services-Companies	Hire Consultancy firm to conduct water source inventory	Contract	1	January-22	January-22	RFP	DCRL	
25		Contractual Services-Companies	Promotion of conservation farming practices in 9 wards (275 ha)	Contract	1	April-22	April-22	LOA/RPA	DCRL	
26		Meeting and workshops	Training on Conservation farming practices including women friendly technologies and innovations (3000 person)	Contract	1	April-22	April-22	DP/RFP	DCRL	
27		Contractual Services-Companies	Training on skill development (liveslock, kitchen garden, agro products), market linkage, value chain development to promote climate resilient livelihoods of women deprived community members (SIYB-3 days)	Contract	1	July-22	June-22	RFP	DCRL	
28		Contractual Services-Companies	Support households with functional water use/raise systems i.e conservation ponds	Contract	1	May-22	April-22	RFP	DCRL	
29		Contractual Services-Companies	Support farmers groups with micro-irrigation technology (solar powered water lifting, water collection ponds, rain water harvesting)	Contract	1	February-22	January-22	RFP	DCRL	
30		Contractual Services-Companies	Feasibility study for water lifting schemes	Contract	1	February-22	February-22	RFP	DCRL	
31	Contractual Services-Companies	Cultivation of drought resilient crops and promotion of NTFPs on shrubland on long term lease basis (120 ha.)	Contract	1	April-22	March-22	RPA/LOA/RFP	DCRL		

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32	practices introduced and scaled up in 1 watershed covering 782.68km2 of watershed areas and benefiting 121,606 vulnerable people.	Materials and Goods	Provide farmer user groups with gender friendly labor efficient agriculture tools (1 Group=10 HH)	Contract	1	April-22	March-22	RFP/LOA	DCRL	
33		Contractual Services - Companies	Review and stock take of traditional practices and approaches of Majhi community (Act. 1.3 - baseline)	Contract	1	December-21	December-21	RFP	DCRL	Contract ongoing
34		Contractual Services - Companies	Promotion of multipurpose 12 water ponds	Contract	12	April-22	March-22	LOA/RPA/RFP/DC	DCRL	
35		Contractual Service - Companies	Restoration strategy for targetted watershed prepared (Intl. Firm)	Contract	1	July-22	June-22	IP8	UNDP	
36		Equipment	Procurement of 1 Drone	Contract	1	February-22	January-22	RFQ	UNDP	
37		Local Consultant	On Site Training on using drones for seed bombing	Contract	1	July-22	June-22	IC	UNDP	
38		Materials and Goods	Purchase of seeds and materials	Contract	1	May-22	April-22	RFQ/RFP	DCRL	
39		Contractual Services - Companies	Identify and assess capacity of NRM groups as well as cooperatives, and financial institutions. (include in Act baseline & detailed SWOT Analysis)	Contract	1	February-22	January-22	RFP	DCRL	
40		Meeting and workshops	Strengthen capacity of NRM groups (trainings, field visits, study tours) (300 groups)	Contract	1	April-22	April-22	RFP/DP/RFQ	DCRL	
41		Contractual Services - Companies	Institutional strengthening support to NRM Groups	Contract	1	April-22	April-22	RFP	DCRL	
42		Meeting and workshops	Establish and strengthen network of NRM groups by sectors (Coordination Meetings)	Contract	3	July-22	July-22	DP/RFQ	DCRL	
43		Contractual Service - Companies	Support in revision of Operation Plans of NRM groups to address green recovery (10 to 15 Groups)	Contract	1	April-22	March-22	LOA	DCRL	
44		Contractual Service - Companies	Rapid Review and database management (link to SDI)	Contract	1	April-22	April-22	RFP	DCRL	

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45		Meeting and workshops	Training/Workshop on Result Based Monitoring and Reporting Training on Story telling, photography and case story writing	Contract	1	July-22	July-22	RFP/DP/RFQ	DCRL	
46		Av Printing production cost	Caste study on IWM prepared (GESI leaflet, baseline case stories, Photo book on IWM)	Contract	1	February-22	January-22	RFQ	DCRL	
47		Meeting and workshops	Training on integrating Gender Equality and Social Inclusion on local government plans and policies linking with climate change disaster risk management to elected vice chairpersons, women leaders, dalit ward members, users committee members of the project working palikas	Contract	1	February-22	January-22	RFP/DP/RFQ	DCRL	
48		Meeting and workshops	Training for Local journalists on catchment management and climate change	Contract	1	February-22	February-22	DP/RFQ	DCRL	
49		Local Consultant	Hire Consultant/Video grapher for producing documentary on drought targeting to women	Contract	1	February-22	February-22	IC	UNDP	
50		Supplies	Office Supplies and stationeries		1			DP/RFQ	DCRL	
51		Training workshop	1 Review and Annual Planning meeting (LS)	Events	1	December-21	December-21	DP/RFQ	DCRL	
52	Project Management	Contractual Services-Companies	PIU & Field Office refurbished	Contract	1	February-22	January-22	DP/RFQ	DCRL	
53		Two Vehicles	Procurement of 1 electric (4 door) and 2 4WD vehicle for field office	Contract	2	February-22	January-22	RFQ	UNDP	
54		Audio Visual	Production of baseline video documentary	Contract	1	February-22	January-22	RFQ	DCRL	
55		Local Consultant	Short term support	Contract	2	February-22	January-22	IC	DCRL/UNDP	

