

**DCRL Procurement Plan from 1 Jan 2022 - 31 December 2022
ANNUAL PROCUREMENT PLAN 2022**

Award ID- '00098672

Award Title Developing Climate Resilient Livelihoods in the Vulnerable Watershed in Nepal

Project ID/Title '00101877

Business Unit NPL10

Implementing Partner: Department of Forests and Soil Conservation

28-Nov-22

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
1	Outcome 1: Integrated watershed management framework has been established to address climate change induced floods and droughts.	Contractual Services - Companies	Review of PPG stage baseline and establish baseline for project area to guide the project planning and implementation (Lower Dudhkoshi)	Contract	1	December-21	December-21	RFP	DCRL	Contract Completed
2		Contractual Services - Companies (LOA)	Multi-hazards Risk and Vulnerability (MHVR)- mapping /modelling tool/method prepared	Contract	1	December-21	December-21	LOA	DCRL	Contract ongoing
3		Field visit, workshop coordination meeting	Establishment of coordination meeting and platforms for IWM	Events	1	December-22	December-22	DP/RFQ	DCRL	
4		Meeting and workshops	Training and capacity building on MHVR analysis to Project staff and Government personnel	Events	1	June-22	May-22	DP/RFQ	DCRL	Event completed
5		Contractual Services - Companies	Hire consultancy to harmonize/upgrade watershed classification and prioritization tools	Contract	1	July-22	June-22	RFP	UNDP	Contract ongoing
6		Meeting and workshops	3- Capacity building trainings and reports (officials of RBOs, SWMO and DoFSC on application of tool)	Events	1	December-22	December-22	DP/RFQ	DCRL	
7		Contractual Services - Companies	Consultancy Services for providing resource person for Capacity building training on application of tool	Contract	1	December-22	December-22	RFP	DCRL	
8		Contractual Services - Companies	Assess watershed condition methodologies and guidelines	Contract	1	August-22	August-22	RFP	DCRL	Contracted
9		Meeting and workshops	National and Regional sharing workshop	Events	1	December-22	December-22	DP/RFQ	DCRL	
10		Local Consultant	Short term support service for MIS	Contract	1	November-22	November-22	IC	DCRL	Contracted
11		Contractual Services - Companies	Development of web based project MIS	Contract	1	July-22	June-22	RFP	DCRL	Contracted
12		Contractual Services - Companies	Hire policy specialist to conduct review of institutional arrangements and necessary coordination mechanism for IWM (1 each for province and local level)	Contract	1	February-22	January-22	RFP	DCRL	Completed
13		Meeting and workshops	IWM coordination platform established and regularize the function in Provincial and Local Level	Events	2	December-22	December-22	DP/RFQ	DCRL	
14		Meeting and workshops	Strengthen the capacity of Local Government to establish and strengthen IWM coordination platform to integrate the watershed management planning at local level	Events	1	August-22	August-22	DP/RFQ	DCRL	Completed

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
15		Contractual Services - Companies	1) National policy on watershed management; 2) revised harmonised climate risk based sub-watershed vulnerability assessment; 3) guidelines for prioritization; 4) SOP's for gender mainstreaming in IWM; 5) SOP's for maintenance of watershed management systems established; 6) revised guidelines for infrastructure; 7) revised SCWM program prepared	Contract	1	November-22	November-22	RFP	DCRL	Contracted
16		Meeting and workshops	GESI policy meeting/workshop	Events	1	December-22	December-22	DP/RFQ	DCRL	
17		Contractual Services - Companies	Assess institutional capacity for IWM and prepare Capacity Development Plan for long-term institutional technical, functional and resource plan and continuous professional development (CPD) plan.	Contract	1	November-22	October-22	RFP	DCRL	Contracted
18		Equipment	Procurement of Hydrometeorological monitoring equipment procured (2 Hydrological)	Contract	1	December-22	December-22	RFQ/RFP	UNDP	
19		Local Consultant	Assessment of feasibility hydro and met stations (4 WS)	Contract	2	May-22	May-22	IC	UNDP	Contract ongoing
20		Contractual Service (Firm)	Feasibility study on PES and other financing mechanism prepared	Contract	1	November-22	November-22	RFP	DCRL	Contracted
21		Contractual Services - Companies	Hire consultant to establish Community Maintenance Groups their SOP and necessary mechanism being implemented by project	Contract	1	November-22	November-22	RFP	DCRL	Contracted
22		Contractual Services - Companies	Hire a social and Environmental safeguard expert	Contract	1	July-22	June-22	RFP	DCRL	Contract ongoing
23		Local Consultant	Mobilise social mobilizer to review project baseline of 9 wards of 3 municipality and 5 rural municipality of Dhudh Koshi WS with 9 control groups i.e 18 wards	Contract	6	December-22	November-22	IC	UNDP	Contract process ongoing
24		Contractual Services - Companies	Hire consultancy firm to prepare integrated watershed management plans for whole project area and four sub-watershed (Lower Dudh Koshi Watershed - 2021, Liku, Muklung, Sunkoshi C- 2022)	Contract	2	December-22	November-22	RFP	UNDP	
25		Contractual Services - Companies	Detailed assessment and design of multi-purpose water retentions/conservation structures (catchment ponds, contour trench, water holds, community ponds, water retention structures)	Contract	1	June-22	June-22	RFP	DCRL	Completed
26		Contractual Services- Companies	Construction of contour trench (15kms) for water retention	Contract	15	May-22	April-22	LOA	DCRL	Contract ongoing
27		Contractual Services- Companies	Construction of catchment ponds (Total - 25 ponds)	Contract	26	February-22	January-22	LOA	DCRL	Contract ongoing
28		Contractual Services- Companies	Construction of catchment ponds	Contract	1			Micro Canvassing	DCRL	Completed
29		Contractual Services- Companies	Construction of water holes (12 nos.)	Contract	2	September-22	August-22	LOA	DCRL	Contract ongoing

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
30	Outcome 2: integrated watershed management practices introduced and scaled up in 1 watershed covering 782.68km2 of watershed areas and benefiting 121,606 vulnerable people.	Contractual Services - Companies	Water source protection undertaken (Total: 300 sources)	Contract	2	February-22	January-22	LOA	DCRL	Contract ongoing
31		Contractual Services - Companies	Water source protection undertaken	Contract	3			Micro Canvassing	DCRL	Completed
32		Contractual Services - Companies	Hire Consultancy firm to conduct water source inventory	Contract	1	January-22	January-22	RFP	DCRL	Completed
33		Materials and Goods	Promotion of conservation farming practices in 9 wards (300 ha)	Contract	2	April-22	April-22	LOA	DCRL	Contract ongoing
34		Contractual Services - Companies	Hire consultancy firm to prepare the intervention plan for potential conservation farming and livelihood options	Contract	1	November-22	October-22	RFP	UNDP	Contracted
35		Meeting and workshops	Training on Conservation farming practices including women friendly technologies and innovations (300 person)	Contract	300	April-22	April-22	DP/RFP	DCRL	
36		Contractual Services - Companies	Support households with functional water use/reuse systems i.e conservation ponds	Contract	5	May-22	April-22	LOA	DCRL	Contract ongoing
37		Contractual Services - Companies	Support farmers groups with micro-irrigation technology (solar powered water lifting)	Contract	4	March-22	March-22	LOA	DCRL	Contract ongoing
38		Contractual Services - Companies	Support farmers groups with micro-irrigation technology (solar powered water lifting)	Contract	3	November-22	November-22	RFP/RFQ	UNDP	
39		Contractual Services - Companies	Feasibility study for water lifting schemes	Contract	1	February-22	February-22	RFP	DCRL	Completed
40		Contractual Services - Companies	Technical Review of Water Lifting Schemes	Contract	1	May-22	May-22	RFP	DCRL	Completed
41		Contractual Services - Companies	Technical Support for construction supervision and quality assurance of solar water lifting schemes	Contract	1	November-22	November-22	RFP	UNDP	Contracted
42		Contractual Services - Companies	Technical support for preparation of ToR for installation of solar water lifting schemes	Contract	1	July-22	July-22	RFP	DCRL	Completed
43		Contractual Services - Companies	Rain water (roof) harvesting and its utilization for multiple use	Contract	5	September-22	August-22	Micro Canvassing	DCRL	Completed
44		Contractual Services - Companies	Cultivation of drought resistant crops and promotion of NTFPs on shrubland on long term lease basis (120 ha)	Contract	2	April-22	March-22	LOA	DCRL	Contract ongoing
45		Contractual Services - Companies	Review and stock take of traditional practices and approaches of Majhi community (Act. 1.3 - baseline)	Contract	1	December-21	December-21	RFP	DCRL	Completed
46		Contractual Services - Companies	Promotion of multipurpose 12 water ponds	Contract	12	April-22	March-22	LOA	DCRL	Contract ongoing
47		Materials and Goods	Technical support to develop fuel efficient stoves	Contract	1	October-22	October-22	DP/RFQ	DCRL	Completed
48		Meeting and workshops	Training and capacity building in construction of fuel efficient stoves	Contract	1	October-22	October-22	DP/RFQ	DCRL	Completed
49		Contractual Service - Companies	Restoration strategy for targeted watershed prepared	Contract	1	October-22	October-22	LOA	DCRL	Contracted
50		Equipment	Procurement of 1 Drone	Contract	1	April-22	March-22	RFQ	UNDP	Completed
51		Contractual Service - Companies	Drone Survey for watershed condition inspection	Contract	1	August-22	July-22	LOA	DCRL	IoE
52		Contractual Service - Companies	Customization of Drone for seed bombarding	Contract	1	August-22	July-22	LOA	DCRL	IoE
53		Contractual Service - Companies	Drone Operation for seed Bombarding	Contract	1	August-22	July-22	LOA	DCRL	IoE

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
54		Local Consultant	Consultant to review and evaluation on procurement of Drone	Contract	1	April-22	April-22	IC	DCRL	Completed
55		Meeting and workshops	On Site Training on using drones	Contract	1	October-22	October-22	DP/RFQ	DCRL	Completed
56		Contractual Services - Companies	On Site Training on using drones	Contract	1	October-22	October-22	RFP/DP	DCRL	Completed
57		Materials and Goods	Purchase of seeds and materials	Contract	1	August-22	July-22	LOA	DCRL	loE
58		Contractual Services - Companies	Environmental safeguard measures for water retention structures	Contract	2	September-22	August-22	LOA	DCRL	Contract ongoing
59		Contractual Services - Companies	Identify and assess capacity of NRM groups as well as cooperatives, and financial institutions. (include in Act baseline & detailed SWOT Analysis)	Contract	1	February-22	January-22	RFP	DCRL	Completed
60		Contractual Services - Companies	Strengthen capacity of NRM groups (trainings, field visits, study tours) (300 groups)	Contract	200	April-22	April-22	LOA	DCRL	Contract ongoing
61		Contractual Services - Companies	Training to community forestry/leasehold forestry, farmer group on IWM management	Contract	150	August-22	August-22	LOA	DCRL	Contract ongoing
62		Contractual Services - Companies	Institutional strengthening support to NRM Groups	Contract	1	August-22	August-22	LOA	DCRL	Contract ongoing
63		Contractual Services - Companies	Conduction of micro assessment of LOA partners	Contract	1	July-22	July-22	RFP/DP	UNDP	Completed
64		Meeting and workshops	Establish and strengthen network of NRM groups by sectors (Coordination Meetings)	Contract	1	July-22	July-22	DP/RFQ	DCRL	Completed
65		Contractual Service - Companies	Support in revision of Operation Plans of NRM groups to address green recovery (50 Groups)	Contract	50	April-22	March-22	LOA	DCRL	Contract ongoing
66		Contractual Service - Companies	Development of website to document of the project	Contract	1	December-21	December-21	RFP	DCRL	Contracted
67		Contractual Service - Companies	Case study on IWM prepared (GESI leaflet, baseline case stories, Photo book on IWM)	Contract	1	February-22	January-22	RFQ	DCRL	Completed
68		Contractual Service - Companies	Activity profile preparation linking with knowledge management	Contract	2	February-22	February-22	LOA	DCRL	Contract ongoing
69		Local Consultant	Hire Consultant/video grapher for producing documentary on drought targeting to women	Contract	1	February-22	February-22	IC	UNDP	Completed
70		Local Consultant	Short-term support services through IC for MTR	Contract	1	November-22	November-22	IC	DCRL	Contracted
71		Local Consultant	International Consultant (MTR)	Contract	1	October-22	October-22	IC	UNDP	Contracted
72		Local Consultant	National Consultant (MTR)	Contract	1	October-22	October-22	IC	UNDP	Contracted
73		Supplies	Office Supplies and stationeries	Contract	1			DP/RFQ	DCRL	Regular
74		Training workshop	4 PEB meeting, 1 Review and 1 Annual Planning meeting (LS); 1 LMBIS planning meeting, 1 PCC meeting	Events	7			DP/RFQ	DCRL	
75		Rental and Maintenance-Premises	Office Rent for field offices		4			DP/RFQ	DCRL	Completed rental agreement
76		Contractual Services-Companies	PIU & Field Office refurbished	Contract	1	November-22	November-22	DP/RFQ	DCRL	
77		Two Vehicles	Procurement of 4WD vehicle for Project	Contract	1	September-22	September-22	RFQ	UNDP	Contracted
78		Furniture and Equipment	Furniture and Equipment (Heater and other office furniture and equipment)					DP/RFQ	DCRL	

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks	
79	Project Management	Audio Visual	Production of baseline video documentary	Contract	1	February-22	January-22	RFP	DCRL	Completed	
80		Printing and Production	National guidelines for watershed conditions prepared and revised		1			DP/RFQ	DCRL		
81		Cleaners and messenger	Office assistant, cleaners and messenger	Contract	1			LTA/contract	DCRL	LTA/contract	
82		Local Consultant	Short term support		Contract	1	March-22	January-22	IC	UNDP	Completed
83		Professional Services	Audit of the project		Contract	1				UNDP	
84		Training workshop	Training/Workshop on Result Based Monitoring and Reporting Training on Story telling, photography and case story writing	Contract	1	August-22	August-22	DP/RFQ	DCRL	Completed	
85		Contractual Services-Companies	Caste study on IWM prepared (GES) leaflet, calendar, diary, baseline case stories, Photo book on IWM)	Contract	2	September-22	September-22	DP/RFQ/RFP	DCRL	Completed	
86		Training workshop	Training on integrating Gender Equality and Social Inclusion on local government plans and policies linking with climate change disaster risk management to elected vice chairpersons, women leaders, dalit ward members, users committee members of the project working pailkas	Contract	2	August-22	August-22	DP/RFQ	DCRL	Completed	
87		Training workshop	Training for Local journalists on catchment management and climate change	Contract	2	August-22	August-22	DP/RFQ	DCRL	Completed	

Signature

