

**DCRL Procurement Plan from 1 Jan 2022 - 31 December 2022
ANNUAL PROCUREMENT PLAN 2022**

Award ID- '00098672

Project ID/Title Developing Climate Resilient Livelihoods in the Vulnerable Watershed in Nepal

Business Unit '00101877

Implementing Partner: NPL10

Department of Forests and Soil Conservation

4-Aug-22

No	Project Outcome of which the procurement is related to	Type of Supply	Description of goods, services or works	Unit of Measure	Quantity	Est. start date of activity	Est. start date of procurement process	Procurement method	Responsible person/team/agency	Remarks
1		Contractual Services- Companies	Review of PPG stage baseline and establish baseline for project area to guide the project planning and implementation (Lower Dudhkoshi)	Contract	1	December-21	December-21	RFP	DCRL	Contract Completed
2		Contractual Services - Companies (LOA)	Multi-Hazards Risk and Vulnerability (MHVR)- mapping /modelling tool/method prepared	Contract	1	December-21	December-21	LOA	DCRL	Contract ongoing
3		Field visit, workshop coordination meeting	Establishment of coordination meeting and platforms for IWM	Events	2	May-22	April-22	DP/RFQ	DCRL	
4		Contractual Services- Companies	MHVR report publication, printing and dissemination	Contract	1	November-22	October-22	RFQ	DCRL	
5		Meeting and workshops	Training and capacity building on MHVR analysis to Project staff and Government personnel	Events	1	June-22	June-22	DP/RFQ	DCRL	Event completed
6		Contractual Services- Companies	Hire consultancy to harmonize/upgrade watershed classification and prioritization tools	Contract	1	July-22	July-22	RFP	UNDP	Contract ongoing
7		Meeting and workshops	1- National workshop Report (Dissemination of watershed classification and prioritization tool)	Events	1	November-22	November-22	DP/RFQ	DCRL	
8		Meeting and workshops	3- Capacity building trainings and reports (officials of RBOs, SWMO and DoFSC on application of tool)	Events	2	November-22	November-22	DP/RFQ	DCRL	
9		Contractual Services - Companies	Assess watershed condition methodologies and guidelines	Contract	1	August-22	August-22	RFP	DCRL	
10		Meeting and workshops	National and Regional sharing workshop	Events	1	November-22	November-22	DP/RFQ	DCRL	
11		Contractual Services - Companies	Development of web based project MIS	Contract	1	August-22	July-22	RFP	DCRL	
12		Contractual Services - Companies	Hire policy specialist to conduct review of institutional arrangements and necessary coordination mechanism for IWM (1 each for province and local level)	Contract	1	February-22	January-22	RFP	DCRL	Completed
13	Outcome 1: Integrated watershed management framework has been established to address climate change induced floods and droughts.	Meeting and workshops	IWM coordination platform established and regularize the function in Provincial and Local Level	Events	5	September-22	September-22	DP/RFQ	DCRL	
14		Meeting and workshops	Strengthen the capacity of Local Government to establish and strengthen IWM coordination platform to integrate the watershed management planning at local level	Events	1	September-22	September-22	DP/RFQ	DCRL	

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15		Contractual Services - Companies	1) National policy on watershed management; 2) revised harmonised climate-risk based sub-watershed vulnerability assessment, prioritization guidelines; 3) guidelines for gender mainstreaming in IWM; 4) SoP's for maintenance of watershed management systems established; 5) revised guidelines for infrastructure; 6) revised SCWM program prepared	Contract	1	September-22	September-22	RFP	DCRL	
16		Contractual Services - Companies	Assess institutional capacity for IWM and prepare Capacity Development Plan for long-term institutional technical, functional and resource plan and continuous professional development (CPD) plan,	Contract	1	November-22	November-22	RFP	DCRL	
17		Equipment	Procurement of Hydrometeorological monitoring equipment procured (1 Hydrological; 1 Met stations/AWS)	Contract	1	October-22	August-22	RFQ/RFP	UNDP	Contract ongoing
18		Local Consultant	Assessment of feasibility hydro and met stations (4 WS)	Contract	2	July-22	June-22	IC	UNDP	Contract ongoing
19		Contractual Service (Firm)	Feasibility study on PES and other financing mechanism prepared	Contract	1	November-22	November-22	RFP	DCRL	
20		Contractual Services - Companies	Hire consultant to establish Community Maintenance Groups, their SoP and necessary mechanism being implemented by project	Contract	1	September-22	September-22	RFP	DCRL	
21		Contractual Services - Companies	Hire a social and Environmental safeguard expert.	Contract	1	August-22	July-22	RFP	DCRL	
22		Local Consultant	Mobilise social mobilizer to review project baseline of 9 wards of 3 municipality and 5 rural municipality of Dhudh Koshi WS with 9 control groups i.e 18 wards	Contract	8	August-22	July-22	IC	UNDP	
23		Contractual Services - Companies	Hire consultancy firm to prepare integrated watershed management plans for whole project area and four sub-watershed (Lower Dudh Koshi Watershed - 2021; Liku, Mulung, Sunkoshi C - 2022)	Contract	2	September-22	August-22	RFP	UNDP	
24		Contractual Services - Companies	Detailed assessment and design of multi-purpose water retentions/conservation structures (catchment ponds, contour trench, water holes, community ponds, water retention structures)	Contract	1	June-22	June-22	RFP	DCRL	
25		Contractual Services - Companies	Community based water management system established	Contract	4	September-22	August-22	Micro Canvassing	DCRL	
26		Local Consultant	Social and environmental gradual change monitoring in the proposed demo sites (Hire Enumerators)	Contract	3	September-22	August-22	IC	DCRL	
27		Contractual Services - Companies	Construction of contour trench (15kms) for water retention	Contract	15	May-22	April-22	LOA	DCRL	Contract ongoing
28		Contractual Services - Companies	Construction of catchment ponds (Total 25 ponds)	Contract	26	February-22	January-22	LOA	DCRL	Contract ongoing
29		Contractual Services - Companies	Construction of water holes (12 nos.)	Contract	2	September-22	August-22	LOA	DCRL	

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30	Outcome 2: Integrated watershed management practices introduced and scaled up in 1 watershed covering 782.68km ² of watershed areas and benefiting 121,606 vulnerable people.	Contractual Services-Companies	Water source protection underdraken (Total 300 sources) grants	Contract	2	February-22	January-22	LOA	DCRL	Contract ongoing
31		Contractual Services-Companies	Hire Consultancy firm to conduct water source inventory	Contract	1	January-22	January-22	RFP	DCRL	Completed
32		Materials and Goods	Promotion of conservation farming practices in 9 wards (300 ha)	Contract	2	April-22	April-22	LOA	DCRL	Contract ongoing
33		Materials and Goods	Promotion of conservation farming practices in 9 wards (200 ha)	Contract	1	September-22	August-22	RFP	DCRL	
34		Materials and Goods	Establishment of demo site for conservation farming practices and soil moisture retention techniques through NARC	Contract	1	September-22	August-22	LOA	DCRL	NARC
35		Contractual Services-Companies	Establishment of demo site for conservation farming practices and soil moisture retention techniques through NARC	Contract	1	September-22	August-22	LOA	DCRL	NARC
36		Meeting and workshops	Training on Conservation farming practices including women friendly technologies and innovations (300 person)	Contract	300	April-22	April-22	DP/RFP	DCRL	
37		Contractual Services-Companies	Technical training on specific crop varieties and post training support	Contract	100	August-22	August-22	RFP	DCRL	
38		Contractual Services-Companies	Support households with functional water use/reuse systems i.e conservation ponds	Contract	5	May-22	April-22	LOA	DCRL	Contract ongoing
39		Contractual Services-Companies	Support farmers groups with micro-irrigation technology (solar powered water lifting)	Contract	5	March-22	March-22	LOA	DCRL	Contract ongoing
40		Contractual Services-Companies	Support farmers groups with micro-irrigation technology (solar powered water lifting)	Contract	3	August-22	August-22	RFP/RFQ	UNDP	
41		Contractual Services-Companies	Feasibility study for water lifting schemes	Contract	1	February-22	February-22	RFP	DCRL	Completed
42		Local Consultant	Technical Review of Water Lifting Schemes	Contract	1	May-22	May-22	IC	UNDP	Completed
43		Local Consultant	Technical Support for construction supervision and quality assurance of solar water lifting schemes	Contract	1	September-22	August-22	IC	UNDP	
44		Contractual Services-Companies	Technical support for preparation of TOR for installation of solar water lifting schemes	Contract	1	July-22	July-22	RFP	DCRL	Completed
45		Contractual Services-Companies	Rain water (roof) harvesting and its utilization for multiple use	Contract	5	September-22	August-22	Micro Canvassing	DCRL	
46		Local Consultant	Hire rainwater (roof) harvesting expert through individual Consultant (IC)	Contract	1	August-22	August-22	IC	UNDP	
47	Contractual Services-Companies	Cultivation of drought resistant crops and promotion of NTFPs on scrubland on long term lease basis (120 ha.)	Contract	2	April-22	March-22	LOA	DCRL	Contract ongoing	
48	Materials and Goods	Provide farmer user groups with gender friendly, labor efficient agriculture tools (1 Group=10 HH)	Contract	60	August-22	August-22	RFP/RFQ	DCRL		
49	Contractual Services-Companies	Review and stock take of traditional practices and approaches of Majhi community (Act. 1.3 - baseline)	Contract	1	December-21	December-21	RFP	DCRL	Completed	
50	Contractual Services-Companies	Promotion of multipurpose 12 water ponds	Contract	12	April-22	March-22	LOA	DCRL	Contract ongoing	
51	Contractual Services-Companies	Restoration strategy for targeted watershed prepared (Intl. Firm)	Contract	1	September-22	September-22	IPB/RFP	UNDP		

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52		Equipment	Procurement of 1 Drone	Contract	1	April-22	March-22	RFQ	UNDP	
53		Contractual Service - Companies	Drone Survey for watershed condition inspection	Contract	1	August-22	July-22	LOA	DCRL	IoE
54		Contractual Service - Companies	Customization of Drone for seed bombarding	Contract	1	August-22	July-22	LOA	DCRL	IoE
55		Contractual Service - Companies	Drone Operation for seed Bombarding	Contract	1	August-22	July-22	LOA	DCRL	IoE
56		Local Consultant	Consultant to review and evaluation on procurement of Drone	Contract	2	April-22	April-22	IC	DCRL	
57		Local Consultant	On Site Training on using drones for seed bombing	Contract	1	August-22	August-22	IC	UNDP	
58		Materials and Goods	Purchase of seeds and materials	Contract	1	August-22	July-22	LOA	DCRL	IoE
59		Contractual Service - Companies	Environmental safeguard measures for water retention structures	Contract	2	September-22	August-22	LOA	DCRL	
60		Contractual Services - Companies	Identify and assess capacity of NRM groups as well as cooperatives, and financial institutions, (include in Act baseline & detailed SWOT Analysis)	Contract	1	February-22	January 22	RFP	DCRL	Completed
61		Contractual Services - Companies	Strengthen capacity of NRM groups (trainings, field visits, study tours) (300 groups)	Contract	200	April-22	April-22	LOA	DCRL	Contract ongoing
62		Contractual Services - Companies	Training to community forestry/leasehold forestry, farmer group on IWM management	Contract	200	August-22	August-22	LOA	DCRL	
63		Contractual Services - Companies	Institutional strengthening support to NRM Groups	Contract	1	August-22	August-22	LOA	DCRL	
64		Contractual Services - Companies	Conduction of micro assessment of LOA partners	Contract	1	July-22	July-22	RFP/DP	UNDP	Completed
65		Local Consultant	Hire individual consultant to support forestry related activities implementation and monitoring	Contract	1	October-22	October-22	IC	UNDP	
66		Meeting and workshops	Establish and strengthen network of NRM groups by sectors (Coordination Meetings)	Contract	4	July-22	July-22	DP/RFQ	DCRL	
67		Contractual Service - Companies	Support in revision of Operation Plans of NRM groups to address green recovery (50 Groups)	Contract	50	April-22	March-22	LOA	DCRL	Contract ongoing
68		Contractual Service - Companies	Case study on IWM prepared (GESI leaflet, baseline case stories, Photo book on IWM)	Contract	1	February-22	January-22	RFQ	DCRL	Completed
69		Contractual Service - Companies	Activity profile preparation linking with knowledge management	Contract	2	February-22	February-22	LOA	DCRL	Contract ongoing
70		Local Consultant	Hire Consultant/video grapher for producing documentary on drought targeting to women	Contract	1	February-22	February-22	IC	UNDP	Completed
71		Training workshop	Community of practices for shared learning on IWM practices (Technical Working Group)	Contract	1	November-22	November-22	DP/RFQ	DCRL	
72		International Consultants	Project Mid Term Review	Contract	1	September-22	August-22	IPB/RFP/IC	UNDP	
73		Local Consultant	Project Mid Term Review	Contract	1	September-22	August-22	IC	UNDP	
74		Supplies	Office Supplies and stationeries	Contract	1			DP/RFQ	DCRL	Regular
75		Training workshop	4 PEB meeting, 1 Review and 1 Annual Planning meeting (LS); 1 LMBIS planning meeting, 1 PCC meeting	Events	7			DP/RFQ	DCRL	

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76	Project Management	Rental and Maintenance- Premises	Office Rent for field offices		5			DP/RFQ	DCRL		
77		Contractual Services- Companies	PIU & Field Office refurbished	Contract	2	February-22	January-22	DP/RFQ	DCRL		
78		Two Vehicles	Procurement of 4WD vehicle for Project	Contract	1	February-22	January-22	RFQ	UNDP		
79		Furniture and Equipment	Furniture and Equipment						DP/RFQ	DCRL	
80		Audio Visual		Production of baseline video documentary	Contract	1	February-22	January-22	RFP	DCRL	Completed
81		Cleaners and messenger	Office assistant, cleaners and messenger	Contract	1				LTA/contract	DCRL	LTA/contract
82		Local Consultant	Short term support	Contract	1	March-22	January-22	IC	UNDP		Completed
83		Training workshop	Training/Workshop on Result Based Monitoring and Reporting Training on Story telling, photography and case story writing	Contract	1	August-22	August-22		DP/RFQ	DCRL	Contract ongoing
84		Contractual Services- Companies	Caste study on IWM prepared (GESI leaflet, calander, diary, baseline case stories, Photo book on IWM)	Contract	2	September-22	September-22		DP/RFQ/RFP	DCRL	
85		Training workshop	Training on integrating Gender Equality and Social Inclusion on local government plans and policies linking with climate change disaster risk management to elected vice chairpersons, women leaders, dalit ward members, users committee members of the project working paltikas	Contract	2	August-22	August-22		DP/RFQ	DCRL	Contract ongoing
86	Training workshop	Training for Local Journalists on catchment management and climate change	Contract	1	August-22	August-22		DP/RFQ	DCRL	Contract ongoing	

